Management Team
July 17, 2012

Attending: Yem Fong, Brice Austin, Jennifer Knievel, Jack Maness, Suzanne Larsen, Gene Hayworth, Jim Williams, John Culshaw, Bruce Montgomery.
Absent: Rice Majors, Jina Wakimoto

Blogging Policy
Via e-mail, the MT endorsed the following blogging guidelines.

“The following outlines the Libraries recommendations for appropriate blogging. These guidelines are intended to ensure that posts are of an informational nature.

1. If personal opinions are expressed, be clear that they are not the official stance of the Libraries.
2. Do not publish information shared in a confidential setting, such as personnel information, preliminary or unofficial policy, or internal procedures.
3. Confirm all information is complete and accurate.
4. Seek approval from a supervisor before posting any information you are not sure is appropriate.
5. All posts should promote an atmosphere of mutual respect and collegiality in the online environment and should reflect the same in the Libraries environment.”

The SPWG offered a proposal for keeping regular Norlin and branch hours on Saturday and Sunday of the Labor Day weekend. These would be the branches’ independent usual Saturday and Sunday hours. Like the campus, Norlin Library and the branches will be closed on Labor Day itself. As usual, the Commons will be open Labor Day from 10:00am – 7:00pm. MT approved this proposal.

MT felt the All Libraries meeting went well. The meeting Powerpoint and minutes will be sent as an attachment to these MT minutes. Members of the MT are happy to respond to additional questions or relay feedback.

In response to a question, since the July 3 MT meeting was a discussion of working groups, with no decisions being made, no minutes were taken.

John announced that a proposal to disband the FSDC will be forthcoming, and Cheryl Koelling will have the tasks folded into her job. She will continue to coordinate events, keep the calendar, and run webinars. She will work with Suzanne and John on content and requests. This topic will be on the agenda for the July 31 MT meeting.

MT had a lengthy discussion and made recommendations to ExComm on three positions for the recruitment plan. Two positions had already been confirmed for the plan.

Gene Hayworth presented a draft plan (attached here) of the established functions of the Norlin Commons, which has been reviewed by OIT reps as well as relevant Norlin parties. MT approved this document in concept.

Working Group Discussion will continue via email. Student Government request regarding Libraries Hours will be discussed at a later meeting. Several new agenda items were brought up and will be added to the queue.

Minutes are archived at http://ucblibraries.colorado.edu/adminservices/management/index.htm
Upcoming meetings

July 31
August 7
August 21