University Libraries Management Team  
November 6, 2012  

Present: Culshaw, Williams, Fong, Knievel, Maness, Austin, Hayworth, Montgomery, Majors  

In These Minutes  
- Thank you for participation in AD interview process  
- Working Group Open Session Structure  
- LibQual Task Force Report  
- Materials Budget Update  

Management Team would like to thank everyone who gave their time and energy during the Associate Dean Interview process for their hard work and input. Stay tuned for more information from the AD Search Committee.  

MT would like to remind all Libraries faculty and staff that you are invited to the working group open session on November 13 from 3-5 pm in N410. An outline of the agenda is below:  

- Revisit the Libraries’ strategic plan and illustrate the connections to current working groups  
- How did we get here?  
- What is a working group?  
- Small group exercise—give everyone a chance to answer questions about working groups  
- Small group report back  
- Wrap up  

MT discussed whether or not LibQual (a web-based survey tool provided by the Association of Research Libraries to solicit, track, and understand users perceptions of library service quality) would be a good tool for analysis, and would like to discuss it with the Usability Working Group. The advantages of the tool are the analytics and the ability to benchmark against our peers. MT members and Cheryl Koelling reviewed the current iteration of the survey and thought that it was a better model than when it was previously used in the Libraries because every respondent does not need to answer every question, but because of the way the questions are rotated we would still receive a statistically significant response for analysis. Following conversation with the Usability Working Group, MT will make a decision on whether or not to use LibQual and how and when it might be launched. Further updates will be forthcoming.  

Yem presented the group with a budget projection summary for FY 2013. This projection was based on the fact that we have not received the expected 3% increase to the information resources budget. The group discussed challenges and possibilities to meet the budget. MT endorsed the budgeting principles that Yem presented (attached). Yem will present a version of this information to the BFA at its next meeting. If we do not receive an inflationary increase next year, there will most certainly be serials cuts in 2014. Department directors will provide more information to their departments.  

MT heard a proposal from Jennifer and John to create a diversity task force. The task force would make a recommendation to the MT surrounding diversity issues in the Libraries. This effort started last year when Mark Puente, ARL Diversity Officer, visited the Libraries. Efforts have languished, however, and MT is supportive of creating something meaningful that could make a difference. We owe it to the
campus and to the community to embrace diversity and to be more serious about the issue. Most of the other committees on campus are almost singularly devoted on student diversity, and part of our role is to think about faculty and staff diversity because faculty and staff diversity are a major contributor to student diversity. MT approved the formation of a diversity task force (attached). A call for volunteers will be made soon.

Upcoming meetings
November 20 (Tentative agenda items: further discussion of Virtual Presence Working Group; presentation on digital humanities by Thea Lindquist and Alex Watkins)
December 4