University Libraries Management Team
September 18, 2012

Present: Williams, Culshaw, Wakimoto, Austin, Knievel, Hayworth, Maness, Larsen, Montgomery

In these minutes:

- Updates
  - Libraries Budget
  - Searches
- MT Email Actions
  - Student Budget Update
  - Collections & Access Advisory Group
- New & Promoted Employees Event
- Security in Branches Proposal
- Space Improvement Updates
- Scholarly Communications Working Group Update

Updates

Budget
The Libraries may not receive the expected 3% increase to materials budget as previously expected. Jim is working with the campus to restore this funding.

Searches
ExCom has agreed to start Scholarly Communication and Japanese Studies searches now. Later in 2012, we will be ready to start two interdisciplinary searches. Very early in 2013, then we’ll start the digital archivist position. That should still put us in good shape to have these searches complete by the end of the FY.

E-Mail Actions

Student budget update
Student supervisors should now see the full amount for the entire year in their accounts.

Membership of Collections & Access Advisory Group
http://ucblibraries.colorado.edu/adminservices/WorkingGroups/index.htm

This group has been named and will meet in early October

Peggy Jobe, SCWG rep
Debbie Hollis, Archives & SpC
Xiang Li, Humanities
Barb Losoff, Sciences
Paul Moeller, member-at-large
Leanne Walther, Social Sciences
Gabby Wiersma, member-at-large
Yem Fong, co-coordinator
Jina Wakimoto, co-coordinator
Plans for New and Promoted Employees Recognition Event – John (15 min)
The group discussed the new/promoted employee recognition event, which will take place on October 17 from 9-11 in CBIS.

Security in branches proposal (from SPWG...Jennifer/updated by Security/John – 15 min)
MT has approved the attached proposal, and will update the list when we have a start date.

Space updates (30 min)
We are planning to proceed with a renovation of the West Lobby, and the Dean’s Suite. There will be an informational session on these space updates later this fall.

Working and Advisory Groups (15 min)
SCWG – Open Access Fund update
- The group discussed the Open Access Fund Policy and Application as well as ways to promote it to faculty across campus. Stay tuned for more information on this policy and application. See attached documents for more information.

Upcoming meetings
October 2
October 16

Management team minutes are available online: http://ucblibraries.colorado.edu/adminservices/management/index.htm