University Libraries Management Team  
February 5, 2012

Present: Larsen, Williams, Fong, Maness, Austin, Montgomery, Hayworth, Knievel

Conversation with Debbie Hollis regarding ARPAC report on Arts & Humanities
Debbie Hollis is the Libraries representative for the campus Academic Review and Planning Advisory Committee (ARPAC). She gave a brief overview of ARPAC procedures, history, and the current state of affairs.

The review cycle can be viewed here: http://www.colorado.edu/pba/depts/arp/  Click on “get list.” The Libraries is scheduled for the 2013-2014 cycle along with the professional schools/colleges, library, continuing ed, and special programs” classification which covers ATLAS, Continuing Ed, Engineering Mgt Program, Honors, Interdisciplinary Telecommunications, Libraries, Program in Journalism and Mass Communication, RAPS, School of Business, School of Education, School of Law, and the Museum of Natural History.

The “unit profiles” (same location on web page) are pdf files that are read along with the self-studies, internal and external review reports, and past program reviews. This documentation is used to assess the current state of the school/college/department/unit/institute.

MT expressed thanks and appreciation to Debbie for her dedicated work on ARPAC.

E-mail action items
- MT decided to delay the E-reserves discontinuance memo due to the recent Desire2Learn instability. We will wait until D2L is stable before sending the memo out to faculty.
- Librarianship ratings will be discussed at the next faculty meeting.

Finalize Virtual Presence WG
MT had planned to finalize the Virtual Presence Working Group charge this week, but didn’t feel they could discuss this topic without all key players at the table. This will be a possible agenda item for the next MT meeting.

Discuss process and schedule of working group meetings with MT
MT would like to meet with all WGs. Each WG will have a chance to meet with MT on an annual basis. Liaisons will invite WGs to upcoming meetings.

MT came up with the following questions for WG to think about prior to meeting with the group:
- How are things going with the original charge?
- What issues are you working on?
- Do you need anything from MT?

Collections and Access (CWAG) proposal on Science & Periodicals collections
- CWAG presented a proposal to MT on Science and Periodical Collections. Please see the attached Periodicals Management Task Force Proposal for more information.
- Management Team discussed the CWAG proposal at length, and approved it.
• The proposal will be presented to Subject Specialists at the next Collections and Access meeting.

Report from Council of Deans
• The main issue discussed at the Council of Deans was the Desire2Learn issue the campus experienced last week. The deans discussed options for the future: stay with the company, host D2L on campus, or consider another course management system. OIT is going to put together a group of faculty and OIT folks to make a recommendation to campus. This decision will be made this semester. Stay tuned.
• 4/20 is on a Saturday this year, and the plans will be the same as last year. We will do everything we can do as a campus to discourage any activity. Hopefully we can continue to push the event away from campus.

Open Discussion
There was an open discussion about the possibility of utilizing ARTstor as a possible solution for digital collections. Their Shared Shelf product might provide a means for the Libraries to collaborate more with the CU Art Museum in terms of cataloging their holdings. ARTstor has the potential to replace Luna. It is a repository and has the potential to be a preservation tool as well. Stay tuned for more information.

Yem sits on the Executive Advisory Council under Stein Sture & John Stevenson. Yesterday the Council approved a new BA/MA and MA program in Slavic Languages. Their recommendation has to go up (all the way to the Regents) for approval. There was discussion on the impact new programs have on the Libraries and how best to communicate this type of information to the organization. Yem plans to use upcoming Collections & Access meeting time so that people who are on campus committees can report to the Libraries. More information will follow from Yem.

Upcoming meetings
February 19 (Possible agenda items: discuss letter from staff related to concerns about reorganization and reallocation of certain positions; working group visit; Virtual Presence WG)

Management team minutes are available online: [http://ucblibraries.colorado.edu/adminservices/management/index.htm](http://ucblibraries.colorado.edu/adminservices/management/index.htm)