University Libraries Management Team  
February 19, 2013

Present: Knievel, Fong, Larsen, Montgomery, Austin, Hayworth, Wakimoto, Culshaw, Williams

E-mail action items
MT reviewed the attached draft of the OEP Recruitment Process via email. MT supports the draft. If there are questions about the process, please direct them to John.

Norlin Commons Study
Mark Mabbett and Mark Werner (from OIT) presented the “Patron Expectations of Services in the Norlin Commons” report to MT. The group had an in-depth discussion about the four main themes and three recommendations that came out of the report.

MT supports the spirit of this report. Mark will make specific requests to the Associate Deans as needs arise.

See the attached report for more details about the report themes and Mark Mabbett and Mark Werner’s recommendations.

Themes
1: Patrons like the Norlin Commons. However, it is too crowded at times.
2: Patrons would like to know the full range of services that are available to them.
3: Patrons are interested in a range of consultative technology assistance.
4: Patrons enjoy being able to checkout rooms and technologies. However, they miss the laptop checkout service.

Recommendations (in priority order)
1: Strategically advertise all Commons services with renewed vigor.
2: Consolidate and enhance the services available at the Information Desk.
3: Consider repurposing existing (Commons) spaces to add more chairs and tables.

MT thanked Mark and Mark for their work on this report.

Finalize Virtual Presence WG
MT discussed and redrafted the VPWG charge. MT is doing a final review and will send a draft out to the Libraries prior to the next MT meeting. MT plans to make appointments to the WG at the next meeting.

Possible elimination of security gates at west exit (hold off until next time)
Due to time constraints, MT postponed discussion of this topic until the next meeting.

Discuss letter from staff related to concerns about reorganization and reallocation of certain positions
MT had a preliminary conversation about a letter from some staff members related to concerns about reorganization and reallocation of certain positions.
Report from Council of Deans

- Discussions about a faculty pool are ongoing. Campus has made a recommendation to the Regents for a faculty salary pool. At this point, it is uncertain whether or not the arguments will hold with the Regents. The question of the staff compensation pool is also being considered. The Council of Deans should know more next month.
- Good news: UCB has received the highest non-resident applicant pool in the history of the University for fall enrollment. Bad news: last year was second highest pool. Right now, the campus is confident that we can get higher enrollment next year than we have this year.
- The Council discussed a proposed professional master’s degree that would be a BA + 1 year for professional programs. They’re thinking there would need to be a core set of courses that a person would have to take in order to get the degree. It is up to the deans to look at which part of their programs could be appropriate professional masters programs. It is possible that certificate programs could turn into master’s programs.
- A Provost Academic Oversight Committee has been proposed. The group would propose new degrees, look for duplicative courses, give input on courses and MOOCs, and provide guidance with respect to the rapidly changing landscape of for credit courses. ExCom will discuss this committee; it’s representational, so ExCom needs to think about who our tenured scholar representative will be.

Upcoming meetings

March 5 (Possible agenda items: Sierra issues; visit with Service Points Working Group; possible new visual org chart; possible elimination of security gates at west exit)

March 19

Management team minutes are available online: http://ucblibraries.colorado.edu/adminservices/management/index.htm