Program Review Focus Group question:

Jack and Leslie facilitated a brief question and answer session as members of the Program Review Team. The group discussed the following question:

Describe the Libraries’ investments in personnel as positions have changed (i.e. reallocations, new positions created for faculty and staff, continuing education and training opportunities, etc.) and continuing needs for personnel in light of the recent restructuring and in response to 21st century needs (i.e. digital initiatives, data, liaison roles, etc.).

All are invited and encouraged to attend the Libraries’ staff and faculty focus groups next week:

Food will be provided for participants
Tuesday, October 8, 12-1—Internal Faculty/Staff
Thursday, October 10, 11-12—Internal Faculty/Staff

Stay tuned for more information about Program Review.

Norlin Space Names – All – 20 min

MT discussed a proposal from Service Points Working Group (SPWG) regarding Norlin space naming conventions. MT will give their feedback to Jennifer to pass along to SPWG. MT would like to see a revision of the proposal. More information will be forthcoming.

Digital Sign Policy (draft) and Procedure discussion – Leslie – 20 min

MT discussed and recommended changes to the attached policy and procedure document for digital signage.

Working Group Authority update

MT has contacted working groups (WG) to see if WG members are clear about the authority of their WGs. The answers varied greatly.
In addition, it has become clear that once procedures are put into place there needs to be a group(s) that is (are) responsible for implementation.

In general, WGs need to come to MT for financial/policy decisions. WGs can propose and make recommendations to MT for issues that have to do with policy creation/financial decisions.

At this point, it is clear that individual issues may need to come to MT to clarify authority over certain issues.

MT will invite Instruction WG to an upcoming meeting.

**Center for Research Libraries (CRL) Records – Paul and Yem**

MT discussed how to handle Center for Research Libraries (CRL) materials. CU is one of the founding members of the cooperative. We pay ~$50-60k each year for the service. We’ve had good use from this collection.

Many CRL resources are primary resources. We contribute to shared purchases, and do a huge amount of ILL through CRL. A lot of value isn’t communicated because search methods are not intuitive. It was recommended to upload CRL records into Encore.

We’ve already uploaded ERIC records (~400k items), and haven’t received any negative feedback from patrons.

MT approves the proposal to load the CRL records into Encore.

**Expenditures which support International Students discussion**

MT discussed expenditures that support International Students. If anyone has expenditures which support International Students specifically, please send the information on to your Department Director.

**E-mail actions**

No email actions to report.

**Brief Department Updates**

- Jennifer would like to welcome Megan Welsh to the Libraries.
- LIT is on track for in person interviews for Library Applications Specialist to support Sierra and Illiad and a few other applications in November.
- Rice is on research Leave through the end of October.
- Next week Bruce is going to Chicago so see about getting Roger Ebert’s papers.
- Walker Sampson will be the new digital archivist starting 12/1/13.
- Bruce and Eric will go to Aspen to see about getting Aspen Music Festival papers.
- In house NACO training for faculty/OEP/GP will be upcoming for those who are interested.
- There is a PCC effort to envision future of authority work and we are participating in that project.
- VIVO group were awarded a Sloan Funded grant to add (Open Researcher and Contributor ID) ORCID to the VIVO records.
• Another group got a grant to get a 3D scanner to create the file from which you can 3D print.
• The periodical room is moving to the basement. Art is still down there and, the serials unit is processing the records. People can still request scans or physical volumes of catalogs.
• Brice met with OIT, redoing patron file load into Sierra again. This will be loaded into the training server. Law school is also going through this process. Hopefully we can resolve user type issues. Brice is encouraged because the new file seems to have fewer errors. This should be ready in 2-4 weeks for a trial run on our training server.
• People have moved in Sciences: Barb is now in Gemmill, Rebecca is in Earth Science, and Jack is in Norlin.
• Congratulations to Megan Bresnahan, the new acting head of Gemmill, and to Katie Lage, the new head of ES/Maps.
• Science is nearing completion of serials cuts identification. So far ~$80k in have been proposed.
• Yem has put in a request to Web of Science to determine where our faculty publish, where they’re cited, etc. so that we can see what our faculty are actually using and where they are publishing. Different schools have used this as a tool to help with serials cuts. This information will be made available to the Liaisons.
• Yem has also worked with University Research and will get a report from Academic Analytics to track what faculty use and where they’re published. This should help subject specialists as well.
• We just received a large donation through Liz Fox for Jewish Studies. The donation was hit by the flood, but we were able to save a large number of books for the general collection as well as rare and special collections. A group from the Libraries helped pack up the donation—thank you for your assistance.
• Program Review focus groups will be next week. Internal focus groups will be next week on Tuesday and Thursday. Food will be provided.

Upcoming meetings
October 15 - Canceled
October 22 - Retreat

Management team minutes are available online: http://ucblibraries.colorado.edu/adminservices/management/index.htm