University Libraries Management Team
August 19, 2014
Location: N210

Present: Reynolds, Williams, Montgomery, Maness, Fong, Knievel, Austin

1. **Elliot Shore visit**
   a. October 21, 2014
   Elliot Shore, Executive Director of the Association of Research Libraries (ARL), will visit our Library on October 21 as part of his ARL institutions listening tour. He wants to hear about our organization and will likely share what he has learned on his listening tour. MT is working on a schedule for his visit. More information to follow in the coming weeks.

2. **Association of Academic Health Sciences Libraries/National Library of Medicine (AAHSL/NLM) Leadership Fellow, Dongming Zhang visit**
   a. September 15 or 18 2014
   b. An AAHSL/NLM Leadership Fellow, Dongming Zhang (Director OIT, Johns Hopkins Medical School) will visit in September with Jerry Perry (Director, Denver Health Sciences Library) to talk with a variety of people in our organization September 15 or 18. Dongming Zhang would like to explore multiple aspects of our library including research data management. MT is working to schedule the day. Stay tuned for more information.

3. **Maximum Hours Student Employees can work**
   Dylan sent an email to student supervisors regarding a new campus policy that caps student employee hours at 25/week during the academic year. Once the policy is officially implemented by Student Employment, Dylan and Lucy will schedule a meeting with student employee supervisors.

4. **Management Team Retreat Plan**
   - Management Team discussed potential plans for their upcoming fall retreat.
   - Possible topics include the state of the campus budget and the Norlin Renaissance Plan

5. **Brief Associate Dean (AD) Recruitment Update**
   The AD search committee continues to search for potential candidates from the current search pool. The committee hopes to invite a candidate for a visit in the coming weeks.

6. **Dean’s Update**
   Unfortunately, the Chancellor will not entertain new faculty lines this year. Stay tuned for more information on the final order of the 2014-15 recruitment plan.

4. **Updates and Announcements**
   - Brice is will be attending Collections and Access Working Group. Walker has resigned so a call will go out for a member at large.
   - Asian Collection is moved in. Most of the shelving will be moved from S280 assuming there are no Environmental Health and Safety/asbestos issues.

**Upcoming meetings**
September 2 - Future Directions for outreach and engagement (invite Allison Hicks); Working Group Charge for SCWG (invite coordinators Andrew Johnson and Thea Lindquist)

September 16 - Tentative interview with strategic planning consultant Susan Skjei; brainstorm listening tour/world café questions

Management team minutes are available online:  http://ucblibraries.colorado.edu/adminservices/management/index.htm

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