University Libraries Management Team
August 4, 2015
N210

1. Strategic Planning with Lauren Calkins:
   MT and Lauren continued to discuss and made progress revising a draft version of the strategic plan. At this point the group is working on editorial revisions.

   Please stay tuned for more information regarding the plan in the near future. MT thanks everyone for their patience during this ongoing process.

Upcoming meetings

August 18 – 9th annual chairs and directors retreat.

September 1 — Student Library Advisory Board project update (invites need to be sent), Innovation Grant recipients’ final report presentations.

September 15 - strategic planning discussion; draft administrative policy. Gifts and Grants Discussion with April from OCG and/or Sponsored Programs Administration

Future Meetings —, are we using PASCAL to its potential? Grants review team, invite Advancement, differentiated roles held by faculty and staff, Temporary librarians and workload distribution, VOIP

Management team minutes are available online:
http://ucblibraries.colorado.edu/adminservices/management/index.htm

Management Team Norms
Empower faculty/staff by giving them opportunities (maximize their potential)
Look at the BIG picture
Make and communicate a plan for how a decision gets made
(Enroll) Engage every voice (color) in the communication
Allow radical change to be discussed; discuss the undiscussable
Speak up in a positive way when troubled
Assume everyone wants the organization to succeed
Establish clear goals (short and long term); articulate the vision and mission of the Libraries; define organization goals clearly
Balance advocacy and inquiry