

**Six-State Virtual Government Information Conference
Aug. 11-13 & 16-17, 2010**

OPAL Online Room – Overview and Troubleshooting Guide

Having trouble accessing the OPAL Online Room?

1. Review the minimum system requirements and make sure that you meet them:

System Requirements for Windows Plugin	
Operating system	Microsoft Windows 2000 or higher recommended. Windows 98 users go to http://www.conference321.com/masteradmin/win98.asp?id=rs38bb0e4b3a5a
Processor	Minimum 800 Mhz processor
Memory	Minimum 128 MB of RAM (256 MB or more recommended)
Browser	Internet Explorer (for best results), Firefox, Chrome or Safari
Internet connection	Internet functionality requires dial-up or broadband Internet access
Resolution	Minimum 800 x 600 (1024 x 768 or larger recommended)

System Requirements for Mac Plugin	
Operating system	MAC OS 10.4.10 or higher
Processor	Power PC or Intel
Memory	Minimum 128 MB of RAM (256 MB or more recommended)
Browser	Firefox, Chrome or Safari
Internet connection	Internet functionality requires dial-up or broadband Internet access
Resolution	1024 x 768 or larger recommended

2. Download the plug-in to ensure that you have the most up-to-date version of the software available at:

<http://www.conference321.com/masteradmin/rooms.asp?id=rs38bb0e4b3a5a>

3. Email for assistance:

GPO Education and Outreach, Ashley Dahlen, adahlen@gpo.gov

NOTE: Please test your ability to enter and navigate the OPAL room before the day of your conference sessions. You can also attend a scheduled practice.

- Friday, July 3000 at 2 p.m. PDT / 3 p.m. MDT / 5 p.m. EDT
- Tuesday, Aug 3 at 10 a.m. PDT / 11 p.m. MDT / 1 p.m. EDT
- Monday, Aug 9 at 2 p.m. PDT / 3 p.m. MDT / 5 p.m. EDT
- Wednesday, Aug 11 at 9 a.m. PDT / 10 a.m. MDT / 12 p.m. EDT

You can access the OPAL practice sessions from a link on the Conference website:

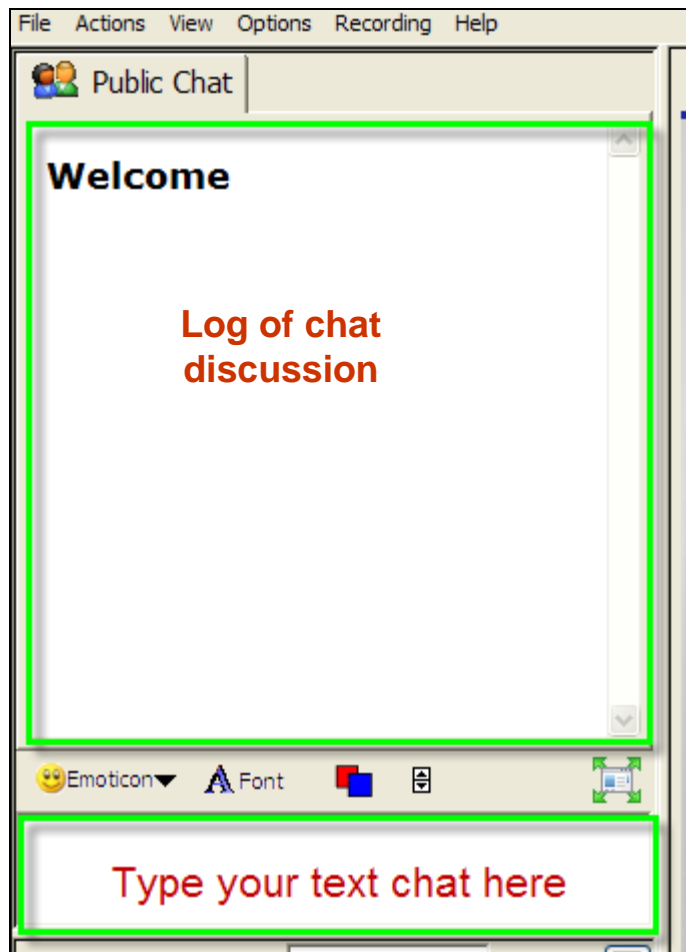
<http://ucblibraries.colorado.edu/govpubs/conference/6state/index.htm>

Navigating OPAL Online Room:

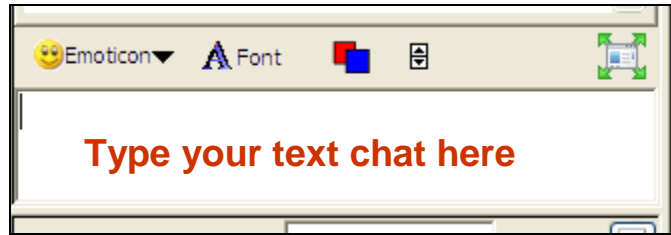
Chat Zone





Once you enter the room, you will see the chat discussion window in the upper left side of the screen. This is a log of the chat conversation that goes on during the OPAL session.

Below that is the chat discussion box, where you type your questions or comments.



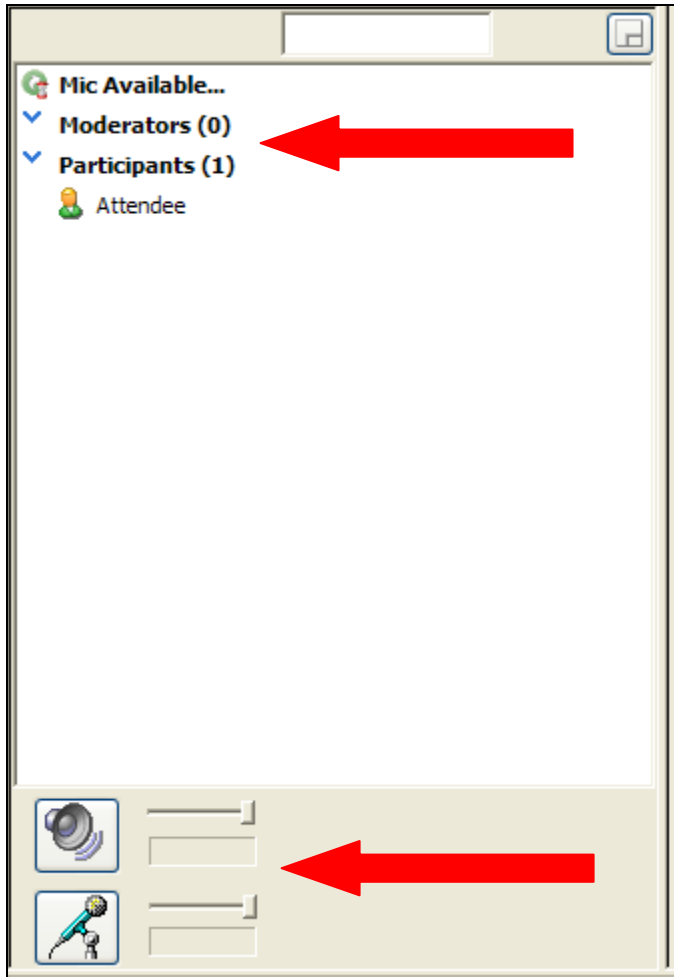
Chat Options in the Chat Discussion Box



 Emoticon ▼	Insert emoticons
 Font	Change your text font
	Change your text colors
	<p>Is the chat discussion moving faster than you can read?</p> <p>Disable the scrolling chat by clicking on this icon.</p> <p>You will have to scroll the chat discussion yourself until you enable the automatic scrolling again by clicking on the same arrows.</p>

OPAL Session Information Zone

On the left side, below the chat discussion zone, you will see information about the OPAL session.





A list of the moderators and participants

Information about your speaker and microphone volumes.

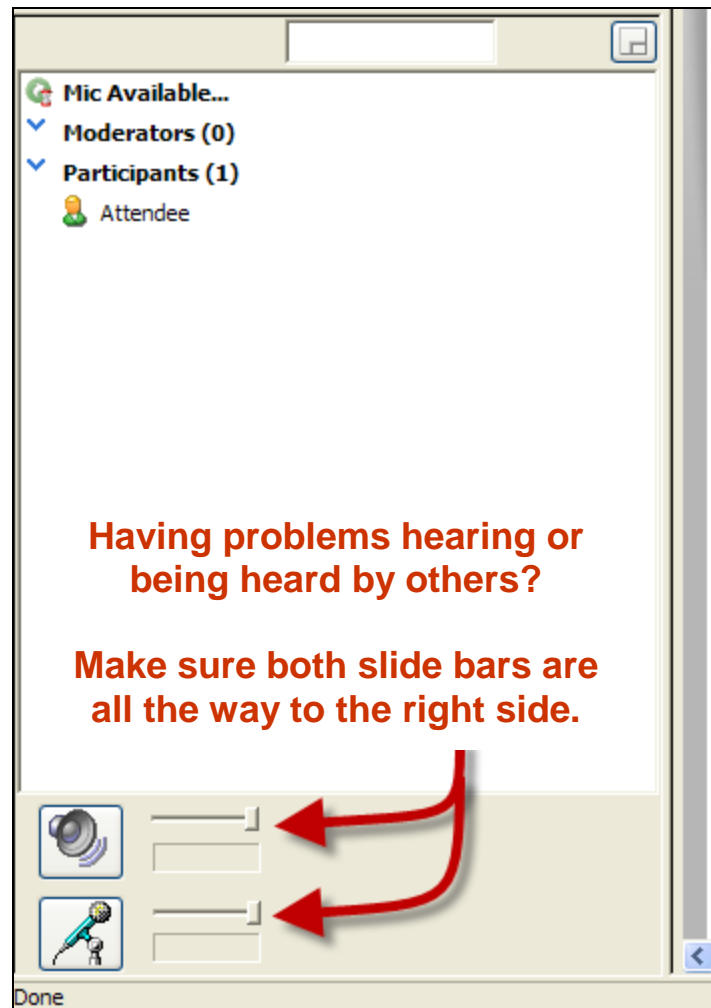
Talking and Hearing During the OPAL Session



To talk to everyone, you must have a microphone. Hit the control key (Ctrl) on your key board and begin talking. To stop talking and free up the microphone, release the control key.

-  When someone is talking, a conversation bubble will appear next to their name. Please note that only one person can speak at a time.
-  If more than one person tries to talk at one time, a hand will appear next to their name.

Speakers and Microphone

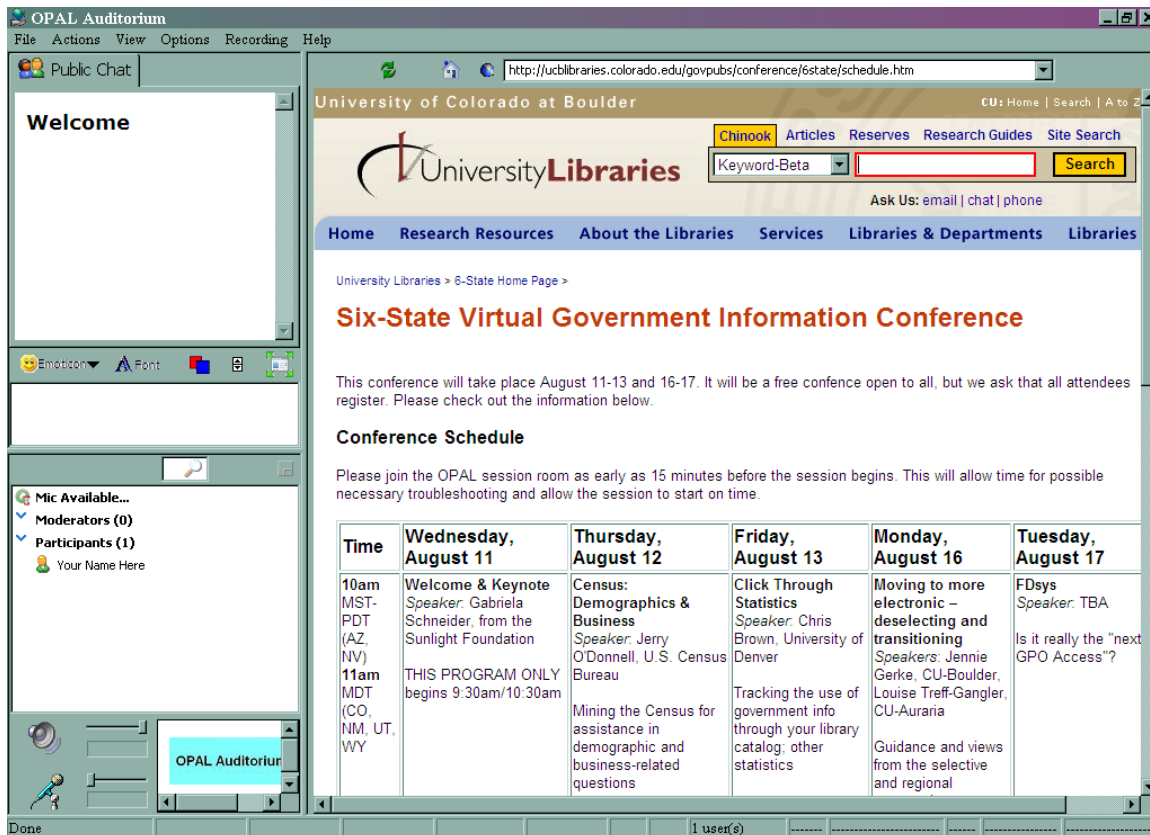


Still Having Problems Hearing?

- If you have a USB headset or headphones, try plugging it into another USB port.
- If you have a headset or earphones that plug into your computer, make sure it is plugged into the headphones jack, not the microphone jack.
- Disconnect any other speakers from your computer so that the default speaker is the one you want. Sometimes different computer speakers compete with each other when you only want one to be the default.
- Go to Start > Control Panel > Sounds and Audio Devices. Under the Advanced settings, check to see if anything is muted and that the default speaker/microphone is the one you are trying to use. Please note that the titles/path of the above will vary based on which version of Windows you are using.

Presentation Area

The final area of the GPO OPAL room is where the presentation takes place.



The screenshot shows the OPAL Auditorium interface. On the left, there is a 'Public Chat' window with a 'Welcome' message. Below it, there are controls for 'Emotion', 'Font', and 'Mic Available...'. The 'Mic Available...' section shows 'Moderators (0)' and 'Participants (1)' with a name 'Your Name Here'. At the bottom left, there is a 'Done' button and a '1 user(s)' indicator.

The main content area displays the University of Colorado at Boulder website. The URL is <http://ucblibraries.colorado.edu/govpubs/conference/6state/schedule.htm>. The page title is 'University Libraries' and the page content is for the 'Six-State Virtual Government Information Conference'. The conference will take place August 11-13 and 16-17. It is a free conference open to all, but attendees must register. The conference schedule is as follows:

Time	Wednesday, August 11	Thursday, August 12	Friday, August 13	Monday, August 16	Tuesday, August 17
10am MST-PDT (AZ, NV)	Welcome & Keynote Speaker: Gabriela Schneider, from the Sunlight Foundation	Census: Demographics & Business Speaker: Jerry O'Donnell, U.S. Census Bureau	Click Through Statistics Speaker: Chris Brown, University of Denver	Moving to more electronic – deselecting and transitioning Speakers: Jennie Gerke, CU-Boulder, Louise Treff-Gangler, CU-Auraria	FDsys Speaker: TBA
11am MDT (CO, NM, UT, WY)	THIS PROGRAM ONLY begins 9:30am/10:30am	Mining the Census for assistance in demographic and business-related questions	Tracking the use of government info through your library catalog; other statistics	Guidance and views from the selective and regional	Is it really the "next GPO Access"?

Still Have Technical Problems in the OPAL Room?

- Sometimes exiting OPAL and re-entering the room clears the problem.
- Note that you can IM or Instant Message the GPO Technical Support by double clicking or right clicking on their name. When you instant message, or IM someone, no one but that person will see your discussion so you will not disrupt the entire session.

Archives of OPAL Sessions and Giving Feedback

Give your feedback, propose more sessions, and view the archives from the Online Learning page at: <http://www.fdlp.gov/outreach/onlinelearning/68-opal>

Home > Outreach > Online Learning > FDLP Training Using Online Programming for All Libraries (OPAL)

FDLP Training Using Online Programming for All Libraries (OPAL)

Written on Thursday, 10 January 2008 00:00
Last Updated on Monday, 26 April 2010 14:10

Online FDLP training is available for Federal Depository Library participants via OPAL (Online Programming for All Libraries), an interactive Web-based meeting and conferencing service.

Presenters include GPO staff and members of the depository library community. Topics may include FDLP products and services and all aspects of depository library operations and management.

GPO's OPAL implementation provides the FDLP community the means to conduct interactive meetings or presentations online in real-time through voice chat, text chat, slideshows, and synchronized Web browsing.



Please note that Web browsing sessions are limited to publicly accessible (non-password protected content) only. Sessions may be live or pre-recorded.

All OPAL users (whether presenter or participant) will need the following:

- Internet Connectivity (preferably Internet Explorer)
- OPAL plug-in (Available from the GPO Opal Room)
- Speakers or headphones
- Username (Passwords are not required for GPO sessions.)
- Microphone (optional) – Only required for presenters or participants that choose to interact using voice chat, when enabled.

Unless otherwise stated, space is limited to the first 100 participants on a first come basis. Most OPAL sessions are archived to allow those unable to attend a live event to replay the recording at their convenience.

[Click Here >>> To Join the GPO OPAL Room](#)
Join the GPO OPAL Room

[Click Here >>> To View the GPO OPAL Archive](#) Visit the Archives
View GPO OPAL Archive

Help GPO improve and expand its online training by suggesting future sessions and leaving specific feedback on what was useful and what can be improved.

Submit a session proposal [Click Here >>> To Submit a Session Proposal](#)
Submit Session Proposal

[Click Here >>> To Submit Session Feedback](#) Give session feedback
Submit Session Feedback